

PRACTITIONER REGISTRY APPLICATION

The **Registry** verifies trainers, registers training, and tracks the professional development of both practitioners and trainers.



Registry

The purpose of the **Registry** is to insure quality, continuity, and accessibility for early childhood practitioners in Arkansas

P.O. Box 808 ■ State University, Arkansas 72467-0808
prof_registry@astate.edu ■ <http://professionalregistry.astate.edu>



Dear Early Childhood Professional:

Welcome to the Traveling Arkansas' Professional Pathways Registry. You are joining thousands of early childhood professionals and agencies that are becoming a part of the Professional Development System in Arkansas.

The process to become a member of the Practitioner Registry is a simple one:

1. Complete the attached application. Be sure to print legibly and to answer every question. If any questions are not answered, the application will be considered incomplete and will not be processed.
2. Attach originals of your certificates, credentials, college transcripts, and/or any other documentation that you would like us to consider. These documents will be used to identify your level on the professional pathway in the TAPP System. Please send only the certificates from professional development that has been registered with the TAPP Registry and facilitated by a verified TAPP Trainer. Please note, we must receive the originals. If you wish to have your documents returned, you must enclose a self-addressed, stamped envelope. Documents submitted without a self-addressed, stamped envelope will be shredded after 45 days.
3. Submit pages numbered 1, 2, 3, and 4 of your completed application.

When your application and documentation (if any) have been received by the TAPP Registry office, it will be reviewed. Provided your application is complete, you will be assigned a membership identification number. Your level of professional pathway will be identified, based on the documentation submitted. The three pathway levels are Foundation, Intermediate, and Advanced. For more information, please visit our website: <http://professionalregistry.astate.edu>.

By becoming a member of the TAPP Registry, you have taken an important step in enhancing your professional growth. Remember, to maintain an active status in the TAPP Registry, you must meet the following requirements:

- ▶ Complete 15 hours of registered professional development within the TAPP Registry over the course of each year.
- ▶ Maintain membership and participate in an early childhood professional organization. *(Not required for Entry or Foundation level practitioners.)*

Thank you for the work that you are doing to improve the quality of opportunities for children in our state.

Sincerely,

Jo Ann Nalley
Director, TAPP Registry

TRAVELING ARKANSAS' PROFESSIONAL PATHWAYS REGISTRY

Practitioner Registry Application

Please type or print legibly.

TRAVELING ARKANSAS' PROFESSIONAL PATHWAYS REGISTRY
 The Registry verifies trainers, registers training, and tracks the professional development of both practitioners and trainers. The purpose of the Registry is to insure the quality, continuity, and accessibility of training for early childhood practitioners in Arkansas.

Section 1 - Personal Information

New Membership Application

Current Member of Registry → My Current Registry ID Number is:

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Example:
If your ID # is 711

Name _____
First Middle Last

Names Previously Used _____
 (Including maiden names, names used in the professional capacity and/or in educational institutions)

Last 5 Digits of Social Security Number X X X—X ____ — ____ Date of Birth ____ / ____ / ____

Mailing Address _____
 P.O. Box/ Street _____

City State Zip Code County

Primary Telephone # () _____ Gender Male Female

E-Mail Address _____
 Preferred Method of Contact Home Address Work Address E-Mail Address

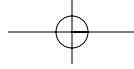
*Primary language English Spanish German French Vietnamese Laotian Other

*Secondary language English Spanish German French Vietnamese Laotian Other

*Race/Ethnicity (check all that apply) African American/Black American Indian or Alaskan Native
 Asian Hispanic Native Hawaiian or Pacific Islander White Other _____

***The information on this page is used collectively for policy decisions and will not affect your Professional Pathway level. All information is kept confidential. APPLICATION WILL BE CONSIDERED INCOMPLETE IF A QUESTION IS LEFT UNANSWERED.**

FOR OFFICE USE ONLY				
REGISTRY ID		Level		Code
Date Received		Foundation	One Two	Certificate
Process		Intermediate	One Two Three	Official
Date Reviewed		Advanced	One Two	Return Originals



Section 3 - Professional Development/ Education Background

Please check the certificates, credentials, and/or diplomas that you have received.
Originals of all professional certifications, certificates, technical documents and college transcripts must accompany this application for identification of appropriate professional pathway level.



Training Program

Clock Hours

Introduction to Child Care	3	
Early Care and Education DIRECT (Face-to-Face for 20 hours or Online for 30 hours)	20/30	
High School Diploma or GED	-	
CPR Training	-	
Arkansas Children's Program Administrator Orientation [ACPAO]	18	
Child Care Orientation Training [CCOT]	10	
Family Child Care Provider [FCCP]	8	
Secondary Child Guidance, Management, and Services	140-180	

Arkansas Children's Program Administrator Certificate [ACPAC]	60	
Best Care	10	
Early Care & Education Specialist Certificate	60	
REQUIRED: <input type="checkbox"/> Child Development (20) <input type="checkbox"/> Professional Development (20) Specialty Area (Pick One for 20 hours): <input type="checkbox"/> Infant/Toddler <input type="checkbox"/> Preschool <input type="checkbox"/> School-Age <input type="checkbox"/> Family Child Care		
Caregiver Certificate	90	
<input type="checkbox"/> CD: Birth to Three <input type="checkbox"/> CD: Three to Five <input type="checkbox"/> CD: Five to Eight <input type="checkbox"/> Creative Activities <input type="checkbox"/> Guidance and Behavior Management <input type="checkbox"/> Health & Safety		

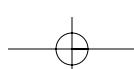
Arkansas Child Care Apprenticeship Certificate	144	
Arkansas Children's Program Administrator Credential	60	
Child Development Associate (CDA)	120	
NAFCC Accreditation	90	

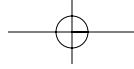
Mentor Endorsement	45	
Early Care and Education Curriculum Endorsement	145	
<input type="checkbox"/> AECE Framework Handbook Course (30) <input type="checkbox"/> Pre-K Social Emotional Learning (45) <input type="checkbox"/> Pre-K Math-Science (30) <input type="checkbox"/> Pre-K Early Literacy Learning in Arkansas (30)		

Credit Hours

Certificate of Proficiency	9-15	
Technical Certificate	24-30	
Technical Diploma	CDA +27	

Degree	Institution	Major	Year Began	Year Completed
Associate (2 year)				
Baccalaureate				
Masters				
Doctorate				
Other				





Section 4 - Professional Activity

Membership in an early childhood or youth development professional organization is required for practitioners at the Intermediate and Advanced levels on the professional pathway.

I am a member of the following organization(s): [Submit proof of membership with completed application]

- AECA/ SECA AHSA/ NHSA NAA
- NAEYC NAFCC Other _____

Section 5 - Area of Specialization

What specialty area are you interested in pursuing or learning more about? (Optional)

- Infant/Toddler Preschool Family Child Care Director/ Administrator
- School-Age/ Youth Development Home Visitor Other _____

Section 6 - Signature

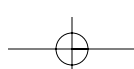
I certify that the information contained in this application is complete and accurate to the best of my knowledge. I understand that this information will be entered into the TAPP Registry database and will not be shared with anyone other than authorized representatives of TAPP . All instances of reported fraudulent documentation of professional development hours will be forwarded to the Licensing and Accreditation Unit, Division of Child Care and Early Childhood Education for appropriate action. Fraudulent documentation (falsification) of information referred to the Licensing and Accreditation Unit may constitute grounds for the revocation of the child care license.

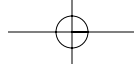
Signature

Date Signed

Pre-Mail Checklist

- Have you attached supporting documentation to be considered for the appropriate level on the professional pathway? Documents must be originals, do not send copies.**
*Documents will be shredded within 45 days of receipt.
If you would like documents returned to you, you must include a self-addressed, stamped envelope.*
- IS EVERY QUESTION COMPLETE and Application signed in Section 6?**
Incomplete applications will be returned and a Registry number will not be issued.

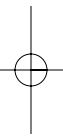
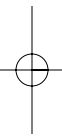




TAPP Registry Contact Information

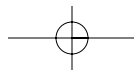
**PLEASE MAIL THE COMPLETED
APPLICATION AND DOCUMENTATION TO:**

**TRAVELING ARKANSAS' PROFESSIONAL PATHWAYS REGISTRY
PO Box 808
State University, AR 72467**



For More Information

Phone	(888) 429-1585
Fax	(870) 972-3556
On the Web	http://professionalregistry.astate.edu
Email	prof_registry@astate.edu



For more information regarding the TAPP Registry, please visit our website at: <http://professionalregistry.ystate.edu>.

The Registry's website is a valuable tool, as it lists Resources and various professional development opportunities throughout the state.

TAPP VISION STATEMENT

All early childhood professionals in Arkansas value a coordinated professional development system based upon research and best practice, which contains high quality training experiences, and allows for the development of career pathways to meet diverse needs of individuals.