

**POINTS OF  
 INTEREST IN  
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**The first annual  
 Regional Online &  
 Distance Learning  
 Conference  
 sponsored by the  
 ITTC will be held in  
 April '09. More  
 details and a call for  
 presentations  
 forthcoming.**

## The CLT renamed to the ITTC

As we continue to restructure our activities at the CLT to better serve faculty, we feel it is time we rename it to something that is more reflective of our purpose. Thus, the *Interactive Teaching & Technology Center*. Our focus is on working with learning and teaching technologies of all kinds. Our mission revolves around enabling our clients (faculty) to integrate and utilize technology as a tool that will enhance how they teach. We assist our clients by providing training and support in their implementation and use of these tools. We are here to help bridge the gap between ideas and the desired finished product.

As many of you are adapting your traditional methods of face-to-face teaching to what is becoming more popular or the more in-demand method of teaching—online and/or distance learning teaching—we realized that we need to be right there interacting with you to support your professional development needs. Therefore, in addition to providing training on how to use the technology, we are adapting our methods to focus more on instructional design and course design and how to make the use of technology more effective in your pedagogy. We will be introducing techniques to assist in maintaining high quality assurance in course development by way of

this newsletter and in every training session we conduct. We will help you work on the quality of the design structure of the course within the components that you include in your courses. Design components such as: The Introduction, Pre-Requisites for Students, Technical Requirements, Learning Objectives, Assessments, Course Interaction/Activities, Netiquette Expectations, Techniques to help support the student, Time Management, Availability and many others. In future months this publication will expound on each design component more in depth.

I hope you enjoy it.

Henry Torres  
 Interactive Teaching & Technology Center

## Tegrity is Ready!

21st century students are smart, busy, technically savvy multitaskers. How can technology help them study more efficiently, save them time and help them grasp complex subject matter? Can student-centric technology really improve student retention, satisfaction and grades? Can new learning models engage students and impact participation in the classroom? Do they really watch videos on the tiny iPod screen? Tegrity is a class-capture web service for higher education. It can revolutionize the student learning experience. Simple recordings of classes aren't

enough. Students want more, such as the ability to search across recordings from an entire course, to pinpoint specific moments in a lecture by simply typing in any word or phrase that was presented during a class, or to review lectures via a web browser, mobile device, or enhanced podcast from anywhere, anytime. Let us show you how Tegrity can facilitate a collaborative learning environment! Join us for a seminar style training session on

how to create podcasts using Tegrity. Learn how Tegrity for class capture can enhance the student's ability to learn and grasp concepts. And how they can capture their group project presentations and submit them to be graded. Tegrity is fully integrated within Bb8. See the CLT training schedule for registration or feel free to view the online video tutorial on our website.





Interactive  
Teaching &  
Technology  
Center

Submit your helpful tips, resources, and hints by emailing us at: [clt@astate.edu](mailto:clt@astate.edu) Please include newsletter tips in the subject line.

Subscribe by emailing: [clt@astate.edu](mailto:clt@astate.edu). Please include "Newsletter in Print" or "Newsletter via email" in the subject line to specify your preference for print or digital format.

Cheater Pen



## New Form of Cheating

A "little bird" has discovered a new technology available on campuses across the U.S. The use of UV/LED Invisible Ink

Pens when testing. This type of pen will probably have a light that, when shined on the invisible ink will show what has been written. If you do a Google search for "invisible ink pen" you can see all the different brands and types that

are available. Most look like regular ink pens. Prices range from more than \$10 to less than \$2 and are available at Spencer's in the mall at Jonesboro. If you require the Bluebook for tests, you might consider providing writing utensils when testing or randomly redistributing the Bluebooks prior to the test. Also watch for aiming the light pen on the skin and clothes. Who says technology isn't being incorporated in the classroom!!!!!!



## Bb6 to Bb8

Remember to convert all your courses to Blackboard 8. Blackboard 6 will be sunset beginning Summer 2009 and will be turned off December 2009. For a short video tutorial on how to do this, go to our website and look under Online Tutorials.

# Improvements to Respondus Lockdown Browser

Three significant enhancements have been made between Respondus LockDown Browser and Blackboard 8 making the integration more seamless and powerful.

### 1) Easier Setup for Instructors

Instead of having to use Respondus to set up an assessment for LockDown Browser, instructors can enable the required setting from within Blackboard itself. After establishing the assessment as an assignment within Bb, instructors only have to follow these three simple steps:

- A) In the Control Panel, go to Course Tools and click on "Respondus LockDown Browser"
- B) Locate the test and click "Modify Settings"
- C) Select "Require Respondus LockDown Browser for this test"

That's it! The test is now enabled for Respondus LockDown Browser. View the complete sequence of screenshots for this

process at [www.respondus.com/products/LDB\\_b2.shtml](http://www.respondus.com/products/LDB_b2.shtml).

### 2) Clearer Instructions for Students

Students who attempt to use a regular browser to start an assessment that's been enabled for Respondus LockDown Browser will get a clear message explaining the problem. Prior to this, users were prevented from starting the test because they couldn't get beyond a password screen -- but it was unclear what they should do next.

### 3) Assessment Results Are Also Protected

If an assessment requires the use of Respondus LockDown Browser, students must also use LockDown Browser to review the **results** of the assessment. Previously, instructors had to restrict access to results from within Blackboard since they could be viewed with a standard browser, enabling students to

print, copy, or email questions and feedback. Now, students must use LockDown Browser to view the results, preventing them from saving, copying or sharing answers and feedback on corrected assessments.

Source: [www.respondus.com/update/2008-11-b.shtml](http://www.respondus.com/update/2008-11-b.shtml)

*"The training and support provided by the Center for Learning Technologies have enabled me to launch a feature-rich Web-assisted class in record time. Their knowledge of the course management platform helps me to create an enhanced learning environment for both distance and face-to-face classes."*

Dr. Jollean K. Sinclair  
Assistant Professor, Computer &  
Information Technology

# Enhance Online & Traditional Learning

Today's average college student has grown up in an age filled with technology and gadgets. They are more than ready to learn through technology and if they are not, you would be doing them a favor by helping them get comfortable with it before they enter the workforce. However, it is often us (the instructors) who hold back because we either don't know the possibilities or we haven't had the proper training. At the ITTC we do our best to assist you in improving your classes whether you teach online or in the regular classroom by showing you ways that

you can implement the various new technologies that are available to all instructors on campus. We also want to assure you that we understand how new technologies can be overwhelming at first but we will help you become comfortable with what you are doing. Below are ways to explore how you might implement a new technology or use an old technology in a new way.  
 1. Use Tegrity for your online lectures, for student presentations, or your PowerPoint presentations. Tegrity will automatically index your lectures allowing for a quick reference of diffi-

cult materials for your students. When they search for the subject it will pull up the corresponding slides as well as the voice you have recorded explaining these materials. This is also an awesome tool that allows students to submit presentations for their online classes.  
 2. Set up Blackboard 8 to automatically release your materials throughout the semester. You can plug in everything before the semester begins and coordinate the dates with your syllabus so that the students have access to the materials when they are needed.

*"In short, the CLT is indispensable ... handy, efficient and effective ... with software instruction, help with Blackboard and uploading of DVD's. Important stuff in my corner of the world."*

*Dr. Robert Baum, Associate Professor of Spanish Languages*

Continued on Pg 4...

## Insider Information

### Meet Our Staff

Each month we will highlight a member of our staff.

H. Steve Leslie is our Academic Technology Specialist. His professional background is in banking and financial systems, sales and service management, as an integrator, trainer and financial analyst. He has a teaching diploma in Math and

Science, a B.S. in Management, an M.B.A. in Finance and Banking, a M.A. in Communication Studies and an M.S.I.S.eC. in Information Systems. Prior to joining the CLT team Steve worked as Regional Sales Director for National Commercial Bank Insurance Company in Jamaica. Steve comes to the CLT with over 15 years experi-

ence in training, project management, banking and finance and business systems integration.

Steve is a movie buff and enjoys Reggae, R&B, Jazz and Gospel music. He jogs and participates in half marathons when he finds the time. He is married to Dr. Natalie Johnson-Leslie.



H. Steve Leslie

## Bb8 Plagiarism Tool: Safe Assign

Testing of this new tool is underway with plans to release it early this Spring semester. Dr. Robin Anderson and a select few are working through the details to assure it fits our needs and we understand the ins/outs of the tool. Here's how it works. Within the control panel of Bb8, you can select Safe Assign and have it compare your students' work with

previously submitted papers and published works from several databases, including: Internet, ProQuest ABI/Inform database, Institutional document archives, and Global Reference Databases. It then provides a detail report with incidence of suspected plagiarized material.

Once we finish testing it, we will announce it's release.

## Faculty Fellow

With 10+ years of teaching online and an overall 32 years as a professor here at ASU, Dr. Robin Anderson (History) was invited to assist in creating our inaugural ITTC Faculty Fellow program. Dr. Anderson has been a long term early adopter of emerging and advanced learning/teaching technologies here at ASU. By leveraging her leadership in research and teaching with technology, she will assist in developing a strategic plan for a results oriented Faculty Fellow program along with many other activities.



Dr. Anderson

## 24x7 Library Research Engine



[Click Here](#)

With the ITTC being located in the Dean B. Ellis Library, it has given us the opportunity to partner with library experts such as April Sheppard. April is the Government Documents Librarian who is always exploring new technologies and ways to improve the research process. Recently she shared a new tool with us that tremendously helps faculty when gathering materials for research. The name of the tool is "LibX Toolbar" and the download link can be found on the Dean B. Ellis Library Home Page under [ASU Library Firefox toolbar](#). It is now also available for Internet Explorer through the same link.

The way that it works is after installing the toolbar and you are searching for books on sites such as Amazon or Barnes & Noble you will see a small "ASU Scholar" icon beside the book names indicating that our library has those books. When you click the icon, it will link you to the ASU library catalog so that you can view the call number to locate the book. Another way to use it is by clicking on an ISBN number while on any site and it will automatically perform a search in the ASU catalog letting you know whether or not the book is available. This allows you to perform collection development much more effectively 24x7.

## More Hints & Tips

1. Wireless connections, slow connections, and dial up speeds cause Bb, and any related software used while in Bb, to sometimes lock up and/or kick students off the network. It is recommended when testing or doing important work on Bb and related software, use a high speed direct connection to the internet.
2. When using Respondus products (Test Manager for faculty and Lockdown Browser for students) it is recommended before each session the user press the HELP or INFO menu option on the top toolbar and select CHECK FOR UPDATES and run those if available.
3. Easily load your class roster on to Bb by using the Auto Enroll feature. Watch the 5 easy steps via a 3 min, video tutorial on our website.

Our location is in the Dean B. Ellis Library - Suite 301

Main: 870-972-2334  
 Fax: 870-972-3131  
<http://www2.astate.edu/a/ct/>  
 P.O. Box 2128  
 State University, AR 72467

Henry Torres  
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H. Steve Leslie  
*Academic Technology Specialist*

Terri Sue Smith  
*Media and Web Support Coordinator*

Rodney Ferguson  
*Graduate Assistant*

Coral Machado  
*Graduate Assistant*

Dr. Robin Anderson  
*Faculty Fellow*

Come see us for help in designing your online courses.



## Enhance Classes by using Technology continued from Page 3

This gives you more time to focus on your students. If you ever need to make changes it is as simple as a few clicks of the mouse.

3. Have your favorite educational videos or clips digitized so you can post them into your Blackboard course. This is a great option for both traditional and online classes and greatly benefits the visual and auditory learner.

4. Combining Blackboard 8 technology with your traditional classroom setting can work wonders to enhance the student's learning experience by providing easy access to course documents, assignments, announcements, video, grades, and much more. Imagine how much more productive you could be just from

the time you will save by not having to go in-depth to explain assignments or hand out materials in class. The beauty is that they will be able to get this information online. You can even email your entire class with a few simple clicks.

Let us help you get on board today!

**The Spring '09 Training Schedule is available for viewing and registration online at our website.**

	January 2009 Training Schedule				
Please register at least 5 days in advance by emailing: <a href="mailto:cttlab@astate.edu">cttlab@astate.edu</a>	Blackboard Foundations	Blackboard Progressive	Dreamweaver	Podcasting/Tegrity	Respondus
Dates and Times offered  Visit our website for a more detailed schedule	Jan. 6 1:00-2:30	Jan. 7 9:30-11:00	Jan. 8 9:00-12:00	Jan. 8 1:00-3:00	Jan. 6 9:30-11:00
	Jan. 14 9:30-11:00	Jan. 13 1:00-2:30	Jan. 14 1:00-4:00	Jan. 12 1:00-3:00	Jan. 16 9:30-11:00
	Jan. 22 9:30-11:00	Jan. 23 1:00-2:30	Jan. 22 1:00-4:00	Jan. 20 9:30-11:30	Jan. 20 12:30-1:30
	Jan. 28 1:00-2:30	Jan. 27 9:30-11:00	Jan. 30 9:00-12:00	Jan. 28 9:30-11:00	Jan. 26 1:00-2:30

\*December '08 training will be scheduled on an as needed basis due to construction in our area...

\*\*Dates and times subject to change