

DRAFT Proposal # 5 (March 26, 2003)

Graduate Faculty

The graduate faculty consists of faculty members who have qualified for and been approved to serve in a particular graduate faculty status. The three categories of membership on the graduate faculty are Full Member, Associate Member and Temporary Member. Each category has associated qualification standards (general and specific), appointment requirements and procedures, and privileges and responsibilities as defined below.

The General Qualification Standards and appointment guidelines are listed below for each category. Specific Qualification Standards for each graduate program are developed by the graduate faculty* and reside with the department or unit offering the program. The Specific Qualification Standards for each program are approved by the department/division chair, Graduate Council and the Dean of the Graduate School and are on record in the Graduate School for Graduate Council references and enforcement. A graduate faculty applicant must meet both the General and Specific Qualification Standards in order to be recommended to the Graduate Council for membership on the Graduate Faculty.

General Qualification Standards

A. Full Member

1) Qualifications

A Full Member of the Graduate Faculty must be a faculty member with a terminal degree. In exceptional cases, unique experience, specialized training, and professional competence may substitute for a terminal degree. Full Members must have documented evidence of a high level of scholarly activity and continued participation in graduate education at the course, committee and program levels.

2) Appointment requirements and procedure

Application is through an academic unit housing the program(s). Application must include evidence of professional activity related to graduate education such as research, publication, exhibition or performance, membership in professional organizations, participation in regional and national meetings, excellence in teaching and the applicant must meet the Specific Qualification Standards of the program or department.

An appointment is recommended by the department and approved by the Graduate Council for a maximum duration of five years at which time the faculty member may reapply. A Full Member will be automatically transferred to Associate Member status until a new application is approved.

3) Privileges and responsibilities

A Full Member may teach graduate courses at any level, serve on the Graduate Council; direct research; and serve on and chair advisory, thesis and dissertation committees for students pursuing masters, specialist and doctoral degrees.

B. Associate Member

1) Qualifications

An Associate Member of the Graduate Faculty must be a faculty member with a terminal degree. In exceptional cases, unique experience, specialized training, and professional competence may substitute for a terminal degree. An Associate Member must have documented evidence of ongoing scholarly activity and continued participation in graduate education.

2) Appointment requirements and procedure

Application is through an academic unit housing the program(s). Recommendations must include evidence of professional activity related to graduate education, excellence in teaching and the applicant must meet the Specific Qualification Standards of the program or department at the Associate level.

An appointment is recommended by the department and approved by the Graduate Council for a maximum duration of five years at which time the faculty member may reapply. An Associate Member will be automatically transferred to Temporary status until a new application is approved.

3) Privileges and responsibilities

Associate Members may teach graduate courses at any level, serve on the Graduate Council; direct research; serve on and chair advisory and thesis committees for students pursuing master and specialist degrees; and serve on committees for students pursuing doctoral degrees.

C. Temporary Member

1) Qualifications

An individual with a terminal degree or documented knowledge and equivalent experience shall be eligible for appointment to the graduate faculty as a Temporary Member to teach specific courses and/or serve on committees over a specified time period.

2) Appointment requirements and procedure

Application is through an academic unit housing the program(s). Recommendations must include specific qualifications as related to the course(s) to be taught or committee membership. An appointment is approved for a specified time period. At the end of the specified time period, a Temporary Member of the Graduate Faculty may reapply.

3) Privileges and responsibilities

A Temporary Member may teach graduate level courses at the masters, specialist and doctoral levels and serve on student committees. A Temporary membership is only valid for the time frame specified and for the course(s) or activities approved on the application.

- * If a department has fewer than three graduate faculty members (excluding temporary), then graduate faculty from other departments in the candidate's college or in the university may be included to bring the review team to at least three. These members should be selected on the basis of the appropriateness of their fields. Selection may be done by department graduate faculty, the department chair, and the dean of the candidate's college, and may include the department chair, and/or the dean.