

**Department of Residence Life  
Arkansas State University  
Employee Room Discount Form**

Name of Dependent: \_\_\_\_\_

ID number of Dependent: \_\_\_\_\_

Relationship to Employee: \_\_\_\_\_

Name of Employee: \_\_\_\_\_

ID number of Employee: \_\_\_\_\_

Terms for which discount is being applied:  Fall 200\_\_                       Spring 200\_\_

Is the dependent a recipient of a University Honors or Chancellor's Scholarship?

Yes                       No

An outline of the policy follows:

1. Rooms are available in Arkansas, Kays, Northpark Quads, and University only.
2. There will be no set number of rooms reserved for this purpose.
3. Rooms will be provided no later than the 12<sup>th</sup> class day of fall semester.
4. Dependents that want to pay full price to guarantee rooms will not be eligible for rebate.
5. Room scholarships recipients will not receive discount.
6. Recipients of the discount are required to purchase a non-discounted meal plan.
7. Private and private deluxe rooms are available at the discount only after all private room offers to residents paying full price have been exhausted.
8. Taxes are assessed at the value of the benefit.
9. Discount is 75% of the room cost per semester.
10. Must be a full-time student to receive discount.
11. Recipients are subjected to the terms and conditions of the Room and Board Contract.
12. Employee must be eligible for full University benefits.