

Arkansas State University
Office of International Programs

Airport Transportation Guidelines – Mid - Fall 2009

- Office of International Programs (OIP) at ASU offers FREE airport transportation to all ASU's faculty, staff, and students during following dates only to/from to Memphis International Airport (MEM-Airport Code) in Memphis, Tennessee.

Arrivals

New Incoming Students

October 10 – October 13, 2009

- The Airport shuttle will leave the ASU campus according to the earliest flight and will pick up students from the airport at 1:00 p.m. 6:00 p.m. & 11:00 p.m. during the dates mentioned above.
- Upon arrival to Memphis International Airport, please wait for the ASU representative in front of Starbucks. The representative will carry a "*Welcome to ASU*" sign for you.
- Please be advised that you may have to wait for later arrivals who will be utilizing the same shuttle service.
- Only those who are traveling internationally can use this service.
- Interested faculty, students, and staff must fill out the *Airport Transportation Form* and submit it to (OIP) 5 business days before arriving or departing. The form can be printed at <http://www2.astate.edu/a/international/arrival-orientation.dot>
- If there any changes in the flight information occur, you must notify OIP immediately to avoid any difficulties.
- The shuttle service is a courtesy service of the University. All costs (taxi, bus, etc.) accrued by students coordinating their own ground transportation are the individual responsibility of the student.

For more information please contact with Ms. Bailey Gambill at bngambil@astate.edu

Office of International Programs
P.O. Box 2230 State University
Jonesboro, AR 72467 U.S.A
Phone: (870)972-2329
Fax: (870)972-3288

Web Site: <http://www.astate.edu/international/>