

**ARKANSAS STATE UNIVERSITY  
PRE-TEACHER INTERN CHECK FORM  
P-4, ECH/SPED, AND 4-8**

Campus (check one):    ANC    Beebe    EACC    Jonesboro    Mid-South    Mt. Home

Teaching Intern Semester: \_\_\_\_\_

Student: \_\_\_\_\_ ASU ID# \_\_\_\_\_

Major \_\_\_\_\_ Middle Level Subject Area \_\_\_\_\_ Catalog Year \_\_\_\_\_

Current Phone #: \_\_\_\_\_ Advisor: \_\_\_\_\_

E-Mail Address \_\_\_\_\_

This is a checkpoint that includes the prerequisites to the teaching intern semester. The process has been implemented to assist you in determining your eligibility for the teaching internship. Deficiencies identified at this point can possibly be eliminated between now and the beginning of your internship semester.

**Current transcript(s) must accompany this form. (Unofficial transcripts from all institutions.)**

**I. Cumulative Degree Hours**

**Hours      GPA**

Current Cumulative Degree Hours \_\_\_\_\_

    Semester Hours of Current Enrollment \_\_\_\_\_

    Semester hours enrolled in last semester before teacher internship \_\_\_\_\_

    Summer Enrollment \_\_\_\_\_

**Total semester hours must equal 90 or more** \_\_\_\_\_

**II. Major/Professional Education Requirements**

Hours completed in the major & professional education course requirements: \_\_\_\_\_

Major GPA: \_\_\_\_\_

**List of major and professional education course requirements: Format – Semester: Prefix and Number**

Current Semester: Prefix & Number	Semester: Prefix and Number	Semester; Prefix and Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Date Filed (office use only): \_\_\_\_\_

**III. List of Departmental, Specialty Area and General Education Requirements Remaining:**  
*Format – Semester: Prefix and Number*

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**IV.** Some teacher education programs will require students to take the PRAXIS II examination(s) as a graduation requirement. Students who wish to secure an Arkansas teaching license are required to take and pass the PRAXIS II examination(s). Therefore, all students are strongly encouraged to take the PRAXIS II examination(s) prior to graduation. Check with your academic advisor to determine your PRAXIS II requirement(s).

**V. I, \_\_\_\_\_, understand that I will meet the minimum requirements for teaching internship if I have met the following criteria:**

1. Formal admittance to the Teacher Education Program.
2. Attainment of Senior standing – 90 semester hours
3. Completion of a Pre-Teacher Intern Check form filed with the Office of Professional Education Programs
4. Completion of professional education courses for secondary education majors and professional education/major courses for early childhood, early childhood/special education, and middle level majors with the exception of the of the teaching internship semester (All students must have a “C” or better in the Professional Education courses).
5. Attainment of a minimum overall grade point average of 2.5 in all work taken and a grade point average of 2.50 in the major area. (must be maintained through graduation).
5. Completion of prescribed department requirements
7. Completion of Intent application forms for teaching internship eight weeks before the end of the semester or one week before the pre-registration date of the semester preceding teaching internship
8. Completion of a medical examination report (TB test) to be presented at the time the student applies for the teaching internship.
9. Attendance at the mandatory orientation and seminar sessions for the teaching internship
10. No conviction of a felony and proof of clearance of the Child Maltreatment Central Registry

Should I not meet the requirements after this semester, I must postpone my teaching internship semester until I have met the minimum requirements. Furthermore, my advisor will complete an admission validation form at the beginning of the internship semester and if I do not meet all internship admission requirements, I must postpone my teaching internship semester.

I further acknowledge that during the internship semester I am not permitted to enroll in other university/college courses including correspondence, web, distance learning, or courses at other universities/colleges. I will only be enrolled in the internship courses.

\_\_\_\_\_  
Teacher Intern’s signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor’s signature

\_\_\_\_\_  
Date

**A copy is retained by the advisor, a copy by the student, and the original copy is to be submitted to the office of Professional Education Programs, Education Building, Room 213.**