



## **Arkansas State University** **2010 - 2011 Outstanding Faculty Advisor Award**

*Nominations accepted from faculty and chairs. Self-nominations are encouraged. Award sponsored by Academic Affairs and Research (AAR) and the Academic Advising Council on Excellence (AACE).*

### **Criteria:**

The selection committee will evaluate nominations based on the evidence of qualities and practices that distinguish the nominee as an outstanding faculty academic advisor. Such evidence should include:

- Individuals whose primary responsibilities are teaching and/or research, but who spend a portion of their time providing academic advising services to students
- Demonstration of strong interpersonal skills
- Availability to advisees, faculty, and staff
- Caring, helpful attitude toward advisees, faculty and staff
- Mastery of institutional regulations, policies and procedures

### **Submission Process:**

Nominations must contain adequate factual or descriptive narrative to support evidence that nominee meets or exceeds award criteria.

1. A completed Nomination Form signed by both nominator and nominee
2. A personal statement on philosophy of advising by nominee (limit 2 pages)
3. Nominee's resume or vita to include advising contributions
4. Any supporting materials that document nominee's performance as advisor
5. A letter of support from nominator if other than self
6. A letter of support from nominee's chief administrator that describes the advisor's demonstration as outstanding in one of the following:
  - a. Demonstration of advising as teaching opportunity
  - b. Mastery of institutional regulations, policies and procedures

### **Recognition:**

- \$2,500.00 honorarium presented during Convocation of Scholars reception.
- Nomination for the NACADA (National Academic Advising Association) Outstanding Advisor Award.
- Inclusion in the selection process for the 2011-2012 Arkansas State University Outstanding Advisor Award.

*Submit complete set of the nomination packet to Wilson Advising Center  
ATTN: Advisor Award Committee no later than **5:00 PM, Wednesday, March 16, 2011.***



**Arkansas State University**  
**2010 - 2011 Outstanding Faculty Advisor Award**

**I. Nominee's Information** *(self-nominations acceptable)*

Nominee's Name \_\_\_\_\_

Email \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

Department/College \_\_\_\_\_

Years Advising \_\_\_\_\_

\_\_\_\_\_  
*Signature of Nominee (required)*

\_\_\_\_\_  
*Date*

**II. Nominator's Information** *(if other than nominee)*

Nominator's Name \_\_\_\_\_

Email \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

Department/College \_\_\_\_\_

Fax \_\_\_\_\_

\_\_\_\_\_  
*Signature of Nominator (required)*

\_\_\_\_\_  
*Date*

**III. Signature of Chief Administrator**

\_\_\_\_\_  
*Signature of Chair or Dean*

\_\_\_\_\_  
*Date*

**Nomination Packet Checklist:**

- ( ) A completed Nomination Form signed by both nominator and nominee
- ( ) A personal statement on philosophy of advising by nominee (limit 2 pages)
- ( ) Nominee's resume or vita to highlighting contributions as academic advisor
- ( ) Any supporting materials that document nominees performance as advisor
- ( ) A letter of support from nominator if other than self
- ( ) A letter of support from nominee's chief administrator that describes the advisor's demonstration as outstanding in one of the following:
  - a. Demonstration of advising as teaching opportunity
  - b. Mastery of institutional regulations, policies and procedures

*Submit (2) complete sets of the nomination packet to Wilson Advising Center  
ATTN: Advisor Award Committee no later than **5:00 PM, Wednesday, March 16, 2011.***