



Office of the Registrar
P. O. Box 1570
State University, AR 72467
Fax: (870) 972-3843
Phone: (870) 972-2031

REQUEST FOR REGISTRATION OVERLOAD

University Policy on Student Academic Load:

“The maximum academic load for students with less than a 3.50 cumulative grade point average shall not exceed 18 hours per semester, 7 hours per five-week summer term, 15 hours per combined summer terms which includes May Interim. However, graduating seniors will be permitted to carry a one-hour overload during the last enrollment period if the one-hour overload will complete graduation requirements.

Students holding a cumulative grade point average of 3.50 or above may request permission of the dean of their college to schedule up to 21 Fall or Spring hours (18 Summer hours) in a semester.

Students should enroll for no more than fifteen semester hours on a three-day schedule (MWF), or no more than twelve semester hours on a two-day schedule (TTh).

The total academic load resulting from concurrent enrollments at Arkansas State University and other institutions shall not exceed the maximum load stated above. Correspondence and off-campus courses are to be included when computing academic load for each enrollment period.”

Student I.D. No. _____ Semester/Term: _____

Student Name: _____

Cumulative GPA: _____ Graduating Senior? YES NO

TOTAL ACADEMIC LOAD REQUESTED

(Including non-ASU, correspondence, or off-campus courses): _____ hours.

RECOMMENDED: _____ DATE: _____
Academic Advisor

APPROVED: _____ DATE: _____
Department Chairperson

APPROVED: _____ DATE: _____
Dean of College

Office of the Registrar

DATE