

Arkansas State University - Bid #13 - Bid Tabulation
Department: Admissions - Date - August 5, 2011

MAILMASTER, Inc. (Master Print Group)
PO Box 16417
Jonesboro, AR 72403

NET 10

4"x 6" to 4.25" x 6" Postcards - Standard Mail

Quantity:	1000 to 2500	2500 to 5000	5000 to 10,000	10,000 to 15,000	15,000 to 20,000	20,000 to 25,000	25,000 and over	
Mailing Services include the following specifications:								
A- Import list from Disc or e-mail / CASS certification / Presort	\$35	\$35	\$35	\$35	\$35	\$35	\$35	Set up charge \$35
B- Address Ink Jetting	\$40/M	\$40/M	\$37.50/M	\$37.50/M	\$35/M	\$35/M	\$32.50/M	Prices listed as "per thousand"
C- Pick-up/ delivery to local post office								No charge for pickup/delivery
All prices are based on a one time mailing and data processing								
TOTAL								ALL TOTALS VARY ON QUANTITY ORDERED

4" x 7" to 6" x 11" Postcards - Standard Mail

Quantity:	1000 to 2500	2500 to 5000	5000 to 10,000	10,000 to 15,000	15,000 to 20,000	20,000 to 25,000	25,000 and over	
Mailing Services include the following specifications:								
A- Import list from Disc or e-mail / CASS certification / Presort	\$35	\$35	\$35	\$35	\$35	\$35	\$35	Set up charge \$35
B- Address Ink Jetting	\$40/M	\$40/M	\$37.50/M	\$37.50/M	\$35/M	\$35/M	\$32.50/M	Prices listed as "per thousand"

C- Pick-up/ delivery to local post office									No charge for pickup/delivery
All prices are based on a one time mailing and data processing									
TOTAL									ALL TOTALS VARY ON QUANTITY ORDERED

Brochures: Letterfold (Tri-fold or Half-fold) - Standard Mail

Quantity:	1000 to 2500	2500 to 5000	5000 to 10,000	10,000 to 15,000	15,000 to 20,000	20,000 to 25,000	25,000 and over	
Mailing Services include the following specifications:								
A- Import list from Disc or e-mail / CASS certification / Presort	\$35	\$35	\$35	\$35	\$35	\$35	\$35	Set up charge \$35
B- Address Ink Jetting	\$40/M	\$40/M	\$37.50/M	\$37.50/M	\$35/M	\$35/M	\$32.50/M	Prices listed as "per thousand"
C- Pick-up/ delivery to local post office								No charge for pickup/delivery
Tabbing								
All prices are based on a one time mailing and data processing								
TOTAL								ALL TOTALS VARY ON QUANTITY ORDERED

Brochures: Letterfold (Tri-fold or Half-fold) - First Class Mail

Quantity:	1000 to 2500	2500 to 5000	5000 to 10,000	10,000 to 15,000	15,000 to 20,000	20,000 to 25,000	25,000 and over	
Mailing Services include the following specifications:								
A- Import list from Disc or e-mail / CASS certification / Presort	\$35	\$35	\$35	\$35	\$35	\$35	\$35	Set up charge \$35
B- Address Ink Jetting	\$40/M	\$40/M	\$37.50/M	\$37.50/M	\$35/M	\$35/M	\$32.50/M	Prices listed as "per thousand"

C- Pick-up/ delivery to local post office									No charge for pickup/delivery
Tabbing									
All prices are based on a one time mailing and data processing									
TOTAL									ALL TOTALS VARY ON QUANTITY ORDERED
Folded Letterhead / Brochure into envelope #9 or #10 - Standard Mail									
Quantity:	1000 to 2500	2500 to 5000	5000 to 10,000	10,000 to 15,000	15,000 to 20,000	20,000 to 25,000	25,000 and over		
Mailing Services include the following specifications:									
A- Import list from Disc or e-mail / CASS certification / Presort	\$35	\$35	\$35	\$35	\$35	\$35	\$35		Set up charge \$35
B- Address Ink Jetting	\$40/M	\$40/M	\$37.50/M	\$37.50/M	\$35/M	\$35/M	\$32.50/M		Prices listed as "per thousand"
C- Pick-up/ delivery to local post office									No charge for pickup/delivery
Inserting Fee:	\$40/M	\$40/M	\$37.50/M	\$37.50/M	\$35/M	\$35/M	\$32.50/M		Not personalized - Prices listed as "per thousand"
All prices are based on a one time mailing and data processing									
TOTAL									CANNOT INSERT 8 1/2 X 11 INTO #9 ENVELOPES. #10 WILL WORK FINE
Folded Letterhead / Brochure into envelope #9 or #10 - First Class Mail									
Quantity:	1000 to 2500	2500 to 5000	5000 to 10,000	10,000 to 15,000	15,000 to 20,000	20,000 to 25,000	25,000 and over		
Mailing Services include the following specifications:									
A- Import list from Disc or e-mail / CASS certification / Presort	\$35	\$35	\$35	\$35	\$35	\$35	\$35		Set up charge \$35

B- Address Ink Jetting	\$40/M	\$40/M	\$37.50/M	\$37.50/M	\$35/M	\$35/M	\$32.50/M	Prices listed as "per thousand"
C- Pick-up/ delivery to local post office								No charge for pickup/delivery
Inserting Fee:	\$40/M	\$40/M	\$37.50/M	\$37.50/M	\$35/M	\$35/M	\$32.50/M	Inserts not personalized - Prices listed as "per thousand"
All prices are based on a one time mailing and data processing								
TOTAL								CANNOT INSERT 8 1/2 X 11 INTO #9 ENVELOPES. #10 WILL WORK FINE
Envelopes - Large - Standard Mail								
Quantity:	1000 to 2500	2500 to 5000	5000 to 10,000	10,000 to 15,000	15,000 to 20,000	20,000 to 25,000	25,000 and over	
Mailing Services include the following specifications:								
A- Import list from Disc or e-mail / CASS certification / Presort	\$35	\$35	\$35	\$35	\$35	\$35	\$35	Set up charge \$35
B- Address Ink Jetting	\$50/M	\$50/M	\$47.50/M	\$47.50/M	\$45/M	\$45/M	\$42.50/M	Prices listed as "per thousand"
C- Pick-up/ delivery to local post office								
All prices are based on a one time mailing and data processing								
TOTAL								
Optional Services								
Quantity:	1000 to 2500	2500 to 5000	5000 to 10,000	10,000 to 15,000	15,000 to 20,000	20,000 to 25,000	25,000 and over	
Labeling Fee:	\$62.50/M	\$62.50/M	\$60/M	\$60/M	\$57.50/M	\$57.50/M	\$55/M	Prices listed as "per thousand"
Tabbing	\$20/M	\$20/M	\$20/M	\$17.50/M	\$17.50/M	\$17.50/M	\$15/M	Prices listed as "per thousand"

Double Tabbing:	\$30/M	\$30/M	\$30/M	\$27.50/M	\$27.50/M	\$27.50/M	\$25/M	Prices listed as "per thousand"
Triple Tabbing:	\$55/M	\$55/M	\$55/M	\$50/M	\$50/M	\$50/M	\$45/M	Prices listed as "per thousand"
Inserting Fee: **	\$20/M	\$20/M	\$20/M	\$17.50/M	\$17.50/M	\$17.50/M	\$15/M	Prices listed as "per thousand" **If machinable
Folding Fee:								Included in inserting price for inline machinable folds
NCOA Verified								NO CHARGE FOR NCOA
TOTAL								
<u>ESCALATION CLAUSE</u>								
2nd year	3%							
3rd year	3%							
4th year	3%							
5th year	3%							
DISCLOSURE	X							
MINORITY	X							
ACT 157	X							
EO POLICY	X							
W-9	X							

Prices secured and awarded above by _____

Carol Barnhill, C.P.M. - Director of Procurement & Travel Services

Opened by: Rebecca Spicer
Recorded by: Lisa Glasco